



## Job Posting Teller

We are searching for a dynamic and highly motivated individual to fill our full-time and part-time Teller positions. Successful candidates will have strong organization skills, the ability to proficiently perform a wide variety of tasks with a strong attention to detail and solve client questions and concerns with warmth and a collaborative spirit. Cash handling experience preferred. Qualified candidates interested in working at a growing community bank should submit their cover letter and resume or application noting desired location by email to:

Human Resources, [careers@onecommunity.bank](mailto:careers@onecommunity.bank)

Essential Duties and Responsibilities include the following:

- Processes all banking transactions
- Maintains coin and currency accurately
- Understands and utilizes bank products and services
- Recognizes opportunities to promote the bank products and services
- Represent the bank in community activities and organizations
- The duties and responsibilities described are not a comprehensive list. Additional tasks may be assigned as necessitated by business demands

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[onecommunity.bank](http://onecommunity.bank)